

## WILTSHIRE COUNCIL

### CALNE AREA BOARD 6 December, 2011

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#### **Calne Community Area Partnership (CCAP) Claim for Core Funding (tranche 2)** **2011/2012**

#### **1. Purpose of the Report**

- 1.1. To seek the Board's approval to the release of the 2<sup>nd</sup> and final tranche of core funding to CCAP covering the financial year 2011/12.

#### **2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 2011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Calne Area Board has been allocated a 2011/2012 budget of £43,852 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Calne Area Board budget 2011/12 is £8,570.

#### **3. Main Considerations**

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. Both parties from the Calne area have signed this agreement.
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, CCAP are required to complete a workplan. This workplan has already been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document.
- 3.3. CCAP were awarded £4,233 first tranche funding at the 19 April, 2011 Area Board where it was agreed that the 2<sup>nd</sup> and final tranche could be requested at the 18 October, 2011 Board when evidence was received of how the first

tranche has been spent. This evidence, which corresponds to CCAP's Workplan commitments, is detailed in section 5 of this report.

- 3.4. Calne Community Area Partnership submitted a 2011/12 claim for £8,466 total core costs and 50% of this has already been awarded and paid. The area board can therefore award up to £4,233 at this meeting.

#### **4. Implications**

##### **4.1. Environmental Impact of the Proposals**

- 4.1.2 The Community Area Partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### **4.2. Financial Implications**

- 4.2.1 Core costs awarded to the Community Area Partnership must fall within the Area Boards budget allocated to the Calne Area Board.

##### **4.3. Legal Implications**

1. 4.3.1 There are no specific Legal implications related to this report.

##### **4.4. HR Implications**

- 4.4.1 There are no specific HR implications related to this report.

##### **4.5. Equality and Diversity Implications**

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of CCAP is open to anyone with an interest in the community area.

#### **5. Evidence against Workplan commitments**

Applicant	Condition set at 19 April, 2011 Area Board meeting	Final tranche Funding requested
Calne Community Area Partnership (CCAP)	Decision: "To agree to the release of the second tranche at the 18 October area board as long as conditions set by the Partnership Development Officer and agreed by the Board have been met."	£4,233

- 5.1. CCAP was set the follow actions to be used as monitoring criteria by the Community Partnership Development Officer. They were agreed in advance by the Community Area Manager and accepted by CCAP. These monitoring criteria and the responses received from CCAP are set out below:

**Production of a promotional leaflet (as per work plan: Accountability)**

We produced a promotional leaflet which has some basic consultation questions which is attached, but have only used it in a minor way so as not to be confused with the Calne Campus consultation which was in August/September and the second consultation is ongoing now. This will be revised before the consultation for the Community Plan Update. At the recent Showcasing event at Beversbrook Sports facility, Calne CAP, the Community Hub and Calne Area Transport were represented with display boards and projected publicity.

**The development of a consultation model “by the autumn” (as per work plan: Consultation)**

With the Calne Campus consultation taking place the decision was taken by the Steering committee to start the consult for the Community Plan update for 2012 in the spring of 2012 and a Consultation Working Group was set up in October to develop the model. This will be able to progress the consultation separately and after the Calne Campus consultation although parts of the results may be included in the Community Plan Update.

**Work towards the completion of the planned survey of footpaths and the production of a map (as per work plan: Local Action)**

The completion of the survey of footpaths was completed by about 14 volunteers and a comprehensive map printed and a copy is displayed on the Transport theme group (Calne Area Transport) board in the Community Hub. The theme group has been working with the Calne Area Board Safe Cycle routes group to progress and encourage cycling in the Calne Community Area. The results of the survey were presented to the Calne Area Board in April. Plans are being made to reproduce the map and display it in about 6 places on suitable board in Calne for residents and visitors.

**Presentation of a 12-month report from the Hub rounding up their 1<sup>st</sup> year in operation**

Malcolm Gull, the Hub Project Leader, has analysed the use of the Community Hub over the pilot year until 1<sup>st</sup> November since the lease was given to Calne CAP and this comprehensive report is attached. The report clearly shows that the Community Hub is a valuable resource for Calne CAP and for the many people who use it.

**A brief financial report summarising the CAP’s income / expenditure over the financial year so far**

Attached is the last financial report for the last Steering Committee meeting from the Treasurer.

- 5.2. The Community Partnership Development Officer has received a number of pieces of evidence from CCAP, many of which are mentioned above, outlining their work so far in 2011/12 and what has been achieved against these

criteria. This evidence comprises of a copy of the consultation leaflet described above (Appendix 1), the annual report submitted by CCAP's Chairman in October '11 (Appendix 2) and an annual report covering the Community Hub's first year of activity in November '11 (Appendix 3). These describe all of the work of CCAP during this period, not just against the above criteria, and show a steadily growing and evolving organisation.

- 5.3. A breakdown of Income & Expenditure since 1 April, 2011 together with a running total as at 1 October '11 is set out in Appendix 4.
- 5.4. The Community Partnership Development Officer has reviewed all of these documents and found that all of the above criteria have been achieved by CCAP in the year to date.

## **6. Recommendation**

- 6.1. Following consultation with the Community Partnership Development Officer, it is recommended that the area board:
  - agree to the release of the 2<sup>nd</sup> and final tranche funding of £4,233 as long as Board Members are satisfied that CCAP's workplan commitments as detailed in this report are being met

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Appendices:

Appendix 1	Copy of CCAP Consultation Leaflet
Appendix 2	CCAP annual report October 2011
Appendix 3	Calne Community Hub annual report November 2011
Appendix 4	Income and Expenditure Breakdown since 1 April 2011